

New York Real Estate SOP

Pursuant to New York State law, Your Vanity Real Estate is required to publish its Standard Operating Procedures that detail prerequisites that all prospective buyers (“Prospective Buyers”) must meet before they receive services from a New York Your Vanity Real Estate agent.

New York Your Vanity Real Estate agents must implement these pre-services procedures uniformly with respect to any Prospective Buyer.

- **Prospective Buyer Identification.** Your Vanity Real Estate does not require Prospective Buyers to provide identification to work with a Your Vanity Real Estate agent. However, Prospective Buyers may be required to show proof of identification to (i) enter certain Your Vanity Real Estate offices if required by the building’s security, (ii) attend an open house or showing at the direction of a homeowner or listing agent, or (iii) in any other circumstance as directed by a third party, including but not limited to, a seller or listing agent.
- **Buyer Representation Agreement.** Your Vanity Real Estate does not require Prospective Buyers to sign a buyer representation agreement before engaging with a Your Vanity Real Estate agent, however, before going on a tour of a property with a Your Vanity Real Estate agent, a prospective buyer must sign an exclusive or non-exclusive buyer representation agreement.
- **Prospective Buyer Evidence of Pre-Approval.** Your Vanity Real Estate does not require Prospective Buyers to provide confirmation of a loan or mortgage pre-approval to work with a Your Vanity Real Estate agent; however, a third party, including a seller or listing agent, may require proof of pre-approval, including but not limited to, prior to attending a showing or open house or receiving an offer from the Prospective Buyer.